

HOW TO REGISTER FOR GENERAL EDUCATION COURSES

A QUICK GUIDE FOR NEW UNC STUDENTS

STEP 1: START YOUR [APPLICATION](#)

Select Pre-Nursing General Education and enter your: Name, Date of Birth, Email, PIN (password).

After submitting, click Continue an Application in Progress.

You'll also receive an email with your User ID + Password.

Go to uunsonis.jenzabarcloud.com/createapp1.cfm

STEP 2: COMPLETE YOUR APPLICATION

Fill out all required sections:

- Personal Information
- Academic Program → choose term
- Education History → add all institutions
- Additional Questions

Click Submit Application when finished.
You may download a PDF copy for your records.

STEP 3: UPLOAD YOUR TRANSCRIPTS

Check your email for a link to the [Applicant Portal](#)

Upload transcripts for each school you listed.
Unofficial transcripts are okay.

➡ If the UNC course(s) you are taking have prerequisites, your transcripts will need to be cleared before you enroll.

Go to uunsonis.jenzabarcloud.com/appsect.cfm

STEP 4: WAIT FOR STUDENT ACCESS

Your account will switch from Applicant → Student in about one business day (usually less).

You cannot register until this update is complete.

STEP 5: REGISTER FOR COURSES

Go to your [Student Portal](#)

Then:

- Click Courses & More from the left menu
- Select Registration
- Choose your term (ex: 202526/Spring)
- Enroll in your courses

Go to uunsonis.jenzabarcloud.com/studsect.cfm

STEP 6: PAY FOR YOUR CLASSES

After enrolling, use the menu to go to:

Financials → Billing & Finances

Choose your term and click the Credit Card Payment button on the lower left.

⚠ Full payment is due no later than 14 days before classes begin.

Students who do not pay will be administratively dropped.

Any partial payments will be refunded.

STEP 7: WATCH FOR YOUR UNC EMAIL

2-3 days before classes start, you'll receive your UNC student email, which will provide access to Canvas and your online courses.